

## **EAST WINDSOR TOWNSHIP COUNCIL**

April 22, 2014

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 6:45 p.m. on April 22, 2014

Deputy Municipal Clerk, Erin A. Martin certified that the meeting was noticed in the Annual Meeting Notice. Notice was sent to the Trenton Times, filed with the Municipal Clerk and posted in the East Windsor Township Municipal Building, on January 3, 2014 and noticed on April 17, 2014 with respect to the change of time for this meeting. All requirements of the "Open Public Meetings Act" were satisfied

James Monahan, Chief of Police led the flag salute.

Present were: Mayor Janice S. Mironov and Council Members Hector Duke, Alan Rosenberg, Perry Shapiro, Peter Yeager and John Zoller. Also present were Township Manager James P. Brady and Deputy Municipal Clerk Erin Martin.

Absent: Marc Lippman

### **PRESENTATIONS & PROCLAMATIONS:**

#### **ADMINISTRATION OF OATH OF OFFICE TO NEW POLICE OFFICERS**

Mayor Mironov administered the Oath of Office to new Police Lieutenant Christopher Jackson

Mayor Mironov administered the Oath of Office to new Police Sergeant Ryan Ballard

Earth Day -- April 22, 2014 - RECYCLING POSTER CONTEST AWARDS - Mayor Mironov honored the winners of the recycling poster contest.

The Month of the Young Child (May 3, 2014) - Mayor Mironov presented the Proclamation at an outside event.

Arbor Day- April 25, 2014 - Mayor Mironov presented the Proclamation at an outside event.

### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

**Pramod Chembukar** - He gave his educational, work and background and is very interested in serving on any committee.

**PUBLIC COMMENT:** None

**MINUTES:**

February 4, 2014

It was MOVED by ROSENBERG and seconded by ZOLLER that the February 4, 2014 minutes be approved as revised.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, February 4, 2014 minutes were approved as revised.

February 18, 2014

It was MOVED by DUKE and seconded by SHAPIRO that the February 18, 2014 minutes be approved.

ROLL CALL: Ayes –Duke, Shapiro, Yeager, Zoller, Mironov  
Nays – None  
Abstain – Rosenberg

There being five (5) ayes, no (0) nays, one (1) abstention, February 18, 2014 minutes were approved.

Mayor Mironov rescheduled December 17, 2013, January 7, 2014, January 28, 2014, and March 11, 2014, March 18, 2014 and April 1, 2014 minutes.

Mayor Mironov welcomed Assemblyman Upendra Chivukula, who represents Somerset/Middlesex County to the meeting.

**ORDINANCE - PUBLIC HEARING:**

**Ordinance No. 2014-03** An Ordinance Amending and Supplementing Chapter XIV, Fire Prevention, Section 14-4.3, To Set a Flat Fee for Fire Certification Inspection, of the Revised General Ordinances of the Township of East Windsor

Mayor Mironov stated that Ordinance 2014-003 was introduced on April 1, 2014. This came about during the budget discussions. She declared that the public hearing is now open on Ordinance 2014-003.

There being no comment, Mayor Mironov closed the public hearing.

It was MOVED by ROSENBERG and seconded by DUKE that Ordinance No. 2014-03 be adopted and authorize publication as required by law.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Ordinance No. 2014-03 was adopted and authorized publication as required by law.

**ORDINANCE INTRODUCTION:**

**Ordinance No. 2014-02** An Ordinance to Authorize Exceeding the Municipal Budget Appropriation Limits to Establish a Cap Bank

The Deputy Clerk read by title Ordinance No. 2014-02.

Mayor Mironov stated that due to a publication issue the Ordinance has to be reintroduced.

It was MOVED by YEAGER and seconded by ROSENBERG that Ordinance No. 2014-01 be approved on introduction, authorized for publication as required by law and public hearing set for May 6, 2014.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Ordinance 2014-002 was approved on introduction, authorized for publication, and public hearing set for May 6, 2014.

**RESOLUTIONS:**

**Resolution R2014-73** Approval of Filing of 2013 Recycling Tonnage Grant Application with New Jersey Department of Environmental Protection

The Deputy Municipal Clerk read by title Resolution R2014-73.

Mayor Mironov stated that these are forms that are required to be filed per the Public Works Director with respect to the recycling collections. Mayor Mironov asked that she get 2 clear copies of the attached paperwork to present to the Green Team.

It was MOVED by ROSENBERG and seconded by SHAPIRO that Resolution R2014-73 be approved.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov

Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-73 was approved

**Resolution R2014-74**            Certifying Submission of Expenditures for Recycling Program

The Deputy Municipal Clerk read by title Resolution R2014-74.

Mayor Mironov stated that Resolution R2014-74 goes along with Resolution R2014-73 and is based on a certification from the Finance Officer.

It was MOVED by ZOLLER and seconded by DUKE that Resolution R2014-74 be approved.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-74 was approved

**Resolution R2014-75**            Approval of Professional Services Contract for Engineering Services for Police/Court Building Roof with Tectonic

The Deputy Municipal Clerk read by title Resolution R2014-75.

Mayor Mironov asked that the typo in the second paragraph be corrected from proposals to proposal. In the seventh paragraph should read ‘and to the Police/Court Building, and funds are available’. She stated that the contract needs to be labeled ‘Exhibit A’ and the material provided by the Public Works Director titled Proposals Received needs to be signed and dated. She wants this to be a condition of approval.

It was MOVED by ROSENBERG and seconded by ZOLLER that Resolution R2014-75 be approved with the changes and conditions.

Mayor Mironov stated that the roof at the Police/Court Building is over thirty years old and there are serious issues of leaking and it is time to take a look at replacing it.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-75 was approved with changes and conditions.

**Resolution R2014-76**                      Approval of Professional Services Contract for Engineering Services for HVAC Services for Police/Court Building and Municipal Building with On Board Engineering

The Deputy Municipal Clerk read by title Resolution R2014-76.

Mayor Mironov stated that the same material provided by the Public Works Director titled Proposals Received needs to be signed and dated. She wanted to clarify that on Resolution R2014-75 it should read in the NOW THEREFORE under number 1, 'to provide Professional Engineering Services for the design specifications for the replacement of the Police/Court Building roof.'

It was MOVED by YEAGER and seconded by ROSENBERG that Resolution R2014-76 be approved with the changes.

Mayor Mironov stated that this is for the HVAC services which are also very outdated and the hope is to be better able to regulate the system in the building so that the conditions are more appropriate based on the weather.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-76 was approved with the changes.

**Resolution R2014-77**                      Authorizing Purchase of Portable Power Tools from Snap On Tools, Generator and Starter Exchange, and Home Depot for the Public Works Department

The Deputy Municipal Clerk read by title Resolution R2014-77.

Mayor Mironov stated that there are comments and recommendations from the Public Works Director. He has obtained three quotes on each of the three items. They are the low quote and these items have been provided for in the Capital Budget.

It was MOVED by DUKE and seconded by SHAPIRO that R2014-77 be approved

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-77 was approved

**Resolution R2014-78**                      Authorizing Purchase of Asphalt from Stavola Asphalt Company for Public Works Department

The Deputy Municipal Clerk read by title Resolution R2014-78.

Mayor Mironov stated that a request from the Public Works Director, now that the weather is above freezing, this material is to repair potholes and roads that took a beating from the weather. She stated that she asked the Public Works Director meet with the Finance Director to ensure that all procedures and everything under the various bidding laws were followed and appropriate.

It was MOVED by ROSENBERG and seconded by ZOLLER that Resolution R2014-78 be approved.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-78 was approved.

**Resolution R2014-79**                      Approval of Agreement with Mercer County for Grant  
Funding for East Windsor Municipal Alliance to Prevent  
Substance Abuse for 2014

The Deputy Municipal Clerk read by title Resolution R2014-79.

Council Member Yeager stated that in the first WHEREAS of the Resolution it should be the year 2014-2015. Mayor Mironov stated that the Resolution needs to reflect the correct group in the first WHEREAS and in the NOW THEREFORE, in number 2, it should read ‘East Windsor Municipal Alliance for the Prevention of Substance Abuse (EWMAPSA)’

It was MOVED by YEAGER and seconded by DUKE that Resolution R2014-79 be approved with the changes.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-79 was approved with the changes.

**Resolution R2014-80**                      Authorizing Purchase and Installation of Fence for  
“Disbrow Hill Park” for Public Works Department

The Deputy Municipal Clerk read by title Resolution R2014-80.

Mayor Mironov stated that there are materials in the Council Members meeting folders. There is a need for fencing at the Disbrow Hill Park and the Public Works Director has been working with the Health Officer who has some involvement to determine what the

best fencing is. The Public Works Director did go out, got quotes and before a final decision is made, Mayor has asked the before a final determination is made on the type and height of fencing, that this Resolution is approved as a maximum. If there is any change in decision there would be the ability to come back to Council to reduce the amount since there is a time frame for installation.

It was MOVED by ROSENBERG and seconded by SHAPIRO that Resolution R2014-80 be approved.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-80 was approved

**APPLICATIONS:**

Raffle License RL: 2014-002 East Windsor Police Athletic League – May 17, 2014 on  
Premise 50/50 Raffle

It was MOVED by ZOLLER and seconded by DUKE that RL: 2014-002 East Windsor Police Athletic League – May 17, 2014 On Premise 50/50 Raffle be approved

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Zoller, Mironov  
Nays – None  
Abstain - Yeager

There being five (5) ayes, no (0) nays, one (1) abstention, Raffle License 2014-002 was approved.

**REPORTS BY COUNCIL AND STAFF:**

Council Member Rosenberg reported that the Recreation Commission met on April 9. Flyers have been distributed and the website is up and taking information. They are working on the summer camps for August 18 to 22. There will be Street Hockey at Etra Park starting in May and it is a free clinic. A retired member of the Jersey Devils will be attending the clinic. The days were set for the summer programs.

Council Member Yeager reported that the Environmental Committee met on April 16 and discussed Arbor Day and the distribution of trees on May 3<sup>rd</sup>. They also discussed The Community Forestry Management Plan, other Green Team issues and the Clean-Up Day at Etra Park. The East Windsor Municipal Alliance for the Prevention of Substance Abuse met April 3. They discussed membership information and ways to promote new members including student members. They discussed reporting requirements including for the end of the current grant which ends on June 30, 2014. The new grant cycle begins on July 1. They discussed some upcoming events: On April 24 at Hightstown High

School on the current drug trends; RISE has an event for free mammograms; and an event on Saturday for Next Level Youths.

Council Member Shapiro reported that the Health Advisory Board met on April 17. There were many residents there that were enthusiastic about the Community Gardens. Mayor Mironov added that there will be a Kick-Off date and for those involved they can start working their gardens at the time of the Kick-Off.

Mayor Mironov reported that the Economic Development Committee met on April 3. They are looking at a possible networking event. They are also talking with the Princeton Chamber of Commerce with the Einstein Alley people about a potential joint event. The State of the Township is sponsored by the Mid-Jersey Chamber of Commerce is scheduled for May 7.

Mayor Mironov stated that the Black School had a DARE Graduation on April 4. The Clean-Up day was on April 5 the program with the Watershed Association. There were 80 volunteers and roughly 700+ pounds of trash that was picked up. Passport Day was on April 8, held by the County Clerk at the Municipal Building, had 62 passports processed through the event.

**CORRESPONDENCE:**

**APPOINTMENTS:**

Mayor Mironov appointed Alan Rimm to the Environmental Commission for the unexpired term that would go through until December 31, 2015.

**APPROVAL OF BILLS:**

Mayor Mironov stated that there is a Current 2014 and Current 2013 bill list, 1 page Capital bill list and some other misc. and trust fund account bill lists all dated April 17, 2014.

Mayor Mironov asked that the following bills be held: On the Capital bill list the Consulting Municipal Engineers, Mayor would like clarification on the two different amounts.

It was MOVED by DUKE and seconded by ROSENBERG that the bills be approved with the CME bills to be held.

ROLL CALL: Ayes –Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being six (6) ayes, no (0) nays the bills were approved with the CME bills to be held.



**MATTERS BY COUNCIL:**

Mayor Mironov stated there is a Tax Collector's report for the period ending March 31, 2014.

There is a memo from the Manager in reference to some bill list questions from the April 1 meeting.

A letter was received from Hickory Corner Library, dated April 3, thanking the Township for the gift certificates donated by Shiseido America

**DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:** None

1. Request for Temporary Disability Leave Without Pay

Mayor Mironov stated that there is a note from the Manager with respect to the request. The Council had previously approved a Temporary Leave Without Pay for Don Chambers through March 10, 2014. This request is from March 10, 2014 through May 1, 2014.

It was MOVED by ROSENBERG and seconded by DUKE that the Request for Temporary Leave without Pay for Don Chambers, effective from March 10, 2014 to May 1, 2014, be approved

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Zoller, Mironov  
Nays – None

There being six (6) ayes and no (0) nays, Request for Temporary Leave Without Pay for Don Chambers, effective from March 10, 2014 to May 1, 2014, was approved.

**MATTERS BY PUBLIC:**

Sean O'Connor – 152 Hickory Corner Road, Apt. 313 – He thanked the Council for their diligence on reading the Resolutions. He talked about the audio recording of the meetings and making them available on line for the public. He spoke about National Night Out, the Independence Day Celebration, and the relationship between businesses and government.

There being no further business Mayor Mironov adjourned the meeting at 9:28 p.m.

---

Erin Martin  
Deputy Municipal Clerk

---

Janice S. Mironov  
Mayor